



**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810-7769**

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**M E M O R A N D U M**

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**TO:** Honorable Mark D. Boughton via the City Council

**FROM:** David W. St.Hilaire, Director of Finance *DW*

**DATE:** June 24, 2015

**RE:** Community Development Block Grant Program – Program Year 41

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Attached is a resolution which will allow the City of Danbury to approve and submit the City's Annual Action Plan for Program Year 41. This resolution will allow the City to apply for and accept funding from the U.S. Department of Housing and Urban Development for the Community Development Block Grant Program (CDBG).

Available funding for the time period August 1, 2015 through July 31, 2016 (Program Year 41) totals \$596,398. No local cash match is required. A listing of the Policy Committee's recommended recipients for Program Year 41 funding is attached.

The City Council is respectfully requested to consider this resolution at its next meeting.

DST/ag

cc: Laurence Wagner, L. Wagner & Associates



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_A.D. 2015

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the United States Department of Housing and Urban Development has allocated funds under Title I of the Housing and Community Development Act of 1974, as amended, which authorized the Community Development Block Grant Program; and

**WHEREAS**, it is in the best interests of the City of Danbury to apply for a grant under such Act;

**NOW, THEREFORE, BE IT RESOLVED THAT** Mark D. Boughton, Mayor of the City of Danbury, is hereby authorized to approve and submit the City's Annual Action Plan for Program Year 41 and make application on behalf of the City of Danbury to the United States Department of Housing and Urban Development for grant funds for the Community Development Block Grant Program Year commencing August 1, 2015 through July 31, 2016 for the Forty-first Year Funding in accordance with all pertinent laws and regulations and the Statement of Community Development Objectives and Projected Use of Funds proposed by the Mayor's Community Development Program Policy Committee.

**BE IT FURTHER RESOLVED THAT** Mark D. Boughton, Mayor of the City of Danbury, is hereby authorized to execute all contracts and take all necessary actions to effectuate the purposes of this grant application.

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CITY OF DANBURY  
Community Development Block Grant  
Program Year 41  
August 1, 2015-July 31, 2016

Recommended Projects  
(As Per Required Public Notice)

PROJECT	AMOUNT
Ability Beyond	\$138,500.00
Amos House	\$29,100.00
ARC Dream Homes	\$33,000.00
CACD - ESC Program	\$5,000.00
Danbury Youth Services	\$10,000.00
City of Danbury Department of Health & Human Services	\$5,000.00
City Homeless Shelter - ADA Renovations	\$31,000.00
General Administration	\$75,000.00
Hispanic Center of Greater Danbury	\$10,000.00
Housing Authority of the City of Danbury	\$154,250.00
Interfaith AIDS Ministry	\$10,000.00
Literacy Volunteers	\$10,000.00
Section 108 Loan Repayment	\$100,000.00
TBICO	\$5,000.00
Contingency	\$20,211.00
TOTAL FUNDS ALLOCATED	\$636,061.00
2015 HUD Allocation	\$596,398.00
Prior Year Available Funds	\$39,663.00
TOTAL FUNDS AVAILABLE	\$636,061.00

ACTIVITIES INCLUDED IN ADMINISTRATION COSTS:

- 1 Conduct community outreach prior to application period
- 2 Conduct application workshop and two public hearings
- 3 Review applications for eligibility
- 4 Make recommendations to Policy Committee
- 5 Attend Policy Committee meetings as needed
- 6 Prepare Annual Action Plan and all legal notices as required
- 7 Complete Environmental Review Record as required (depending on scope of each individual project)
- 8 Enter and maintain all required records in IDIS (Integrated Disbursement and Information System)
- 9 Prepare Consolidated Annual Performance and Evaluation Report (CAPER)
- 10 Conduct monitoring visits with all subrecipients throughout the program year
- 11 Complete all compliance activities on projects subject to Davis Bacon (mainly construction), including site visits as required
- 12 Review all bid documents for compliance with Davis Bacon, prevailing wage requirements
- 13 Review all certified payrolls submitted for projects subject to Davis Bacon
- 14 Complete all semi-annual HUD reporting for MBE and Davis Bacon enforcement
- 15 Act as liason between City and local HUD office in Hartford
- 16 Participate in all work sessions when HUD monitors the City for compliance